

## Livestock SA Limited

### Livestock Advisory Committee

#### Position Description – Chair, Livestock Advisory Committee

**Position Title: Chair, Livestock Advisory Committee**

**Reports To: Livestock SA Board**

**Term: Two years, with the possibility of renewal**

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#### Purpose of the Role

The Chair of the Livestock Advisory Committee is responsible for providing leadership and strategic direction to the Committee, ensuring it effectively fulfils its purpose of advising the Livestock SA Board on key industry issues affecting South Australian cattle, sheep, and goat producers. The Chair will facilitate Committee discussions, ensure active participation from members, and provide clear and balanced recommendations to the Board.

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#### Key Responsibilities

##### Leadership & Governance

- Lead the Committee in providing independent, strategic, and evidence-based advice to the Livestock SA Board.
- Ensure the Committee operates effectively and in alignment with its Terms of Reference.
- Foster a culture of collaboration, integrity, and constructive discussion among Committee members.
- Uphold and promote the Livestock SA Code of Conduct and other organisational policies.

##### Meeting Facilitation & Decision-Making

- Chair Committee meetings, ensuring meetings are structured, productive, and all members have the opportunity to contribute.
- Work with the Committee secretariat and Livestock SA CEO to develop meeting agendas and ensure timely distribution of meeting materials.
- Ensure all discussions are conducted fairly and impartially, with decisions made based on consensus or, when required, by a 75% majority vote.
- Provide a summary of key outcomes and recommendations to the Livestock SA Board following each meeting.

##### Strategic Oversight & Industry Engagement

- Guide the Committee in assessing and advising on livestock industry challenges, policy changes, and funding priorities.
- Oversee the tracking and review of the SA Red Meat and Wool Blueprint 2030, ensuring alignment with industry priorities.
- Ensure the Committee provides well-informed recommendations regarding the allocation of Cattle and Sheep Industry Funds.

### **Conflict of Interest & Confidentiality**

- Ensure all Committee members declare any perceived or actual conflicts of interest, with records maintained in meeting minutes.
- Uphold confidentiality requirements and ensure sensitive Committee discussions remain within appropriate channels.

### **Reporting & Accountability**

- Report to the Livestock SA Board on Committee activities, findings, and recommendations.
- Ensure the Committee maintains transparency in its operations and meets its governance obligations.
- Oversee performance reviews of the Committee to ensure its effectiveness and relevance.

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### **Key Selection Criteria**

#### **Essential:**

- Experience in governance, board advisory roles, or committee leadership.
- Excellent communication, facilitation, and stakeholder engagement skills.
- Ability to lead productive discussions and guide a diverse group towards strategic recommendations.
- Ability to identify connections, patterns and key issues.
- Demonstrated integrity and impartiality.
- Familiarity with the Australian livestock industry.

#### **Desirable:**

- Proven experience in policy development.
- Understanding of complex relationships between livestock industry supply chain sectors.
- Understanding of state and/or federal government process.
- AICD (or similar governance program, e.g. Governance Institute of Australia) graduate.

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### **Remuneration & Commitments**

The position is remunerated in accordance with Livestock SA policies.

Travel and other expenses will be covered as per Livestock SA reimbursement policies.

The Chair is expected to attend four face-to-face Committee meetings per year and any additional virtual meetings as required.

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### **Application Process**

Interested candidates should submit an expression of interest, including a cover letter and resume, to Livestock SA by **Sunday 30 March 2025**.

For more information, please contact Gillian Fennell, Livestock SA Chair

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